

BRAMPTON & DISTRICT TENNIS CLUB POLICIES

CONSTITUTION

1. NAME AND OBJECTS

The Club, founded in 1998, as a voluntary organisation shall be named Brampton and District Tennis Club.

The objects shall be to:-

- a) create opportunities for young people and adults to have fun and enjoyment by playing tennis.
- b) stimulate participation through organising the following range of activities:-
 - i) social tennis
 - ii) coaching, especially young people
 - iii) leagues and competitions within the Club
 - iv) matches with other tennis clubs
 - v) social activities

2. CONSTITUTION

The Club is constituted by these Rules as a Non-profit-making Members' Club. In no circumstances during the continuance of the Club, nor after its dissolution, shall any assets or surplus funds be distributed to any Member or other person nor to any organisation which is not itself either constituted as non-profit-making or a charity.

3. AFFILIATION

The Club shall seek affiliation to the Lawn Tennis Association through Cumbria Lawn Tennis Association and shall adopt and conform to the Rules of these organisations in so far as they can apply.

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4. MEMBERSHIP

Shall be open, irrespective of political party, nationality, religious opinion, race or colour to any person who wishes to participate in any of the activities, or wishes to further the work of the Club and who has paid the annual subscription as determined by the Management Committee.

Each member agrees as a condition of membership:

- a) to be bound by and subject to these rules (as in force from time to time) 1]
- b) to be bound by and subject to the Rules and the Disciplinary Code 2]

Rule [2(1)] confers a benefit on [the LTA] and, subject to the remaining provisions of this rule, is intended to be enforceable by [the LTA] by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt, the members do not intend that any term of these rules, apart from rule [2(1)], should be enforceable, by virtue of the Contracts (Rights of Third Parties) Act 1999, by any person who is not a party to this agreement.

The Management Committee may terminate the membership of any person, or impose any other sanction they determine to be appropriate, in connection with the breach of any condition of membership set out in this rule.

“Disciplinary Code” means the disciplinary code of [the LTA] in force from time to time;

“[LTA]” means [LTA CLG] and its subsidiaries or such successor entity or entities as become(s) the governing body of the game of lawn tennis from time to time;

“[member]” means a member of the Brampton and District Tennis Club;

“Rules” means the rules of [the LTA] as in force from time to time;

¹ This means that each member of the [club/registered place to play] agrees to be bound by the rules of the [club/registered place to play].

² This means that each member of the [club/registered place to play] agrees to be bound by the LTA’s Rules and Disciplinary Code.

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5. TERMINATION OF MEMBERSHIP

The committee shall have power to terminate or suspend the membership of any Member or to exclude any Member or Visitor whom it considers guilty of a breach of these Rules or of misconduct or offensive behaviour to any other Member, Visitor or Employee, whether on the Club premises or elsewhere.

6. MANAGEMENT COMMITTEE

The policy and management of the affairs of the Club shall be controlled by the Management Committee.

The Management Committee shall consist of no less than 3 or more than 10 representatives of the membership of the Club to be elected from among and by themselves at the Annual General Meeting.

If vacancies occur the Management Committee shall have the power to fill them from among the members of the Club.

The Management Committee will appoint the following officers; a Chair, a Secretary and Treasurer, as well as any other officer appropriate to the Club.

Brampton and District tennis Club agrees that each member of the Management Committee will be required, as a condition of election or appointment, to agree to be bound by and subject to these rules, the Rules and the Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that [the LTA] and [the club/registered place to play] can enforce any breach at its option and in its sole discretion ³.

³ This means that the members of the club's/registered place to play's Management Committee need to agree to comply with the LTA's Rules and Disciplinary Code.

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7. MEETING OF THE CLUB

a) Annual Meeting

Once a year, in the month of October, the Management Committee shall convene an Annual General Meeting of the Club at which all members shall be entitled to attend for the purpose of receiving the annual report of the Management Committee and the annual statement of accounts; of electing representatives of members to serve on the Management Committee, of making recommendations to the Management Committee, and of voting, whenever necessary, on proposals and amendments to the Constitution. Five voting members, or one fifth of the total voting membership, whichever is the least, shall form quorum at all general meetings of the Club.

b) The Chair or Secretary to the Management Committee may at any time at their discretion or within 21 days of receiving a written request to do so signed by not less than 15 members having the power to vote and giving reasons for the request, call a special general meeting.

c) At least 14 days notice shall be given of all General Meetings.

d) The Chair of the Management Committee, or in his or her absence, the Secretary, shall be the Chair of a General Meeting and in the absence of both, the Chair for the meeting shall be appointed from the members present.

8. RULES OF PROCEDURES AT ALL MEETINGS

a) All questions shall be decided by a majority of those present and entitled to vote, but in case of equality of votes, the Chair shall have a second or casting vote.

b) Five, or a fifth of the members, whichever is least, shall form a quorum at Annual Special General Meetings. Five shall form a quorum at Management Committee meetings.

c) Minute books shall be kept by the Club, Management Committee and all other Committees or Sub-Committees and the Secretary shall be responsible for entering a record of proceedings.

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9. POWERS AND DUTIES OF MANAGEMENT COMMITTEE

a) The Management Committee shall be responsible for:-

- i. carrying out the objectives and general policy of the Club and providing for the administration, management and control of the affairs and assets of the Club
- ii. raising funds in order to achieve the objectives of the Club, and to meet any necessary expenses incurred
- iii. determining the subscriptions to be paid by members of the Club
- iv. securing the provision of facilities and coaching in order to achieve the objectives of the Club
- v. establishing and enforcing rules and regulations for the proper conduct of the activities of the Club
- vi. promoting and organising co-operation in the achievement of the objectives of the Club and to that end working in association with William Howard School, Carlisle City Council and Cumbria LTA, and any other organisations, in the furtherance of the above objectives.

b) The Management Committee shall have the right, for good and sufficient reason, not to admit to membership any person or organisation deemed by them to be unsuitable or to terminate the membership of any person or affiliated organisation provided that the person or group shall have the right to be heard by the Management Committee before a decision is made.

c) For the purpose of securing the fullest participation of the members in the management of affairs of the Club, the Management Committee shall be empowered to establish such committees as they may deem expedient, and to determine the constitution and duties of such committees always provided that any such committee shall consist wholly of persons in membership, together with such representatives of the Management Committee as may be determined. All members of the Management Committee shall be ex-officio members of all Sub-Committees.

Coaches and players

Brampton and District Tennis Club agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of the club will be required, as a condition of such use, to agree to be bound by and subject to these rules, the Rules and the

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Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that [the LTA] and [the club/registered place to play] can enforce any breach at its option and in its sole discretion 4.

10. FINANCE

- a) The Management Committee shall be responsible for the collection of all fees, subscriptions and all other monies forming part of the income of the Club, and the Treasurer shall keep proper accounts of the finances of the Club.
- b) All monies received by or on behalf of the Club shall be paid promptly into a bank account or invested in a Building Society approved by the Management Committee, to the credit of the Club.
- c) All payments shall be made from the accounts with the approval of the Management Committee. Cheques drawn from the account shall be signed by the authorised signatories, who shall be the Treasurer, Chair or Secretary.
- d) All monies raised by or on behalf of the Club shall be applied to further the objectives of the Club and for no other purpose.

11. DISSOLUTION

If the Committee, by a single majority, decides at any times that on the grounds of expense, or otherwise, it is necessary or advisable to dissolve the Club, it shall call a meeting of all the members of the Club who have the power to vote giving not less than 21 days notice. If such decision shall be confirmed by a simple majority of those present and voting at such meeting, the Committee shall have the power to dispose of any assets held by, or in the name of the Club. Any assets remaining after the satisfaction of any proper debts or liabilities shall be applied towards the development of junior tennis in the Brampton area.

⁴ This means that each club/registered place to play is expected to get their unlicensed and unregistered coaches; and, as far as is reasonably practicable, players who use their facilities to sign up to the LTA's Rules and Disciplinary Code.